

BOARD RESOLUTION  
OF  
BROOKWOOD HILLS HOMEOWNERS ASSOCIATION, INC

We, the undersigned, being the Brookwood Hills II Directors, organized and existing under the laws of Texas. Brookwood Hills Homeowners Association, Inc., hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the board duly held and convened on June 27, 2022 at which a quorum of the Board of Directors was present and voting throughout, and that such resolution has not been modified, rescinded or revoked and is at present in full force and effect.

Therefore, it is resolved:

**Resale Certificate**

This policy applies to any Resale Certificate as described in the Texas Property Code 207.003.

**Charges.** Charges for a new Resales Certificate is \$375. For an updated Certificate the charge is \$75.00 and will be produced in five 5 business days. If a Certificate or Statement of Account is required in less than five (5) business days but more than three (3) business days notice, the charge will be increased by 50%. If a Certificate or Statement is requested on less than three (3) business days notice, the charge will be increased by 100%.


**Payment** The parties to sale may agree between themselves as to who shall have primary responsibility for paying for the Certificate or Statement. FULL PAYMENT IS REQUIRED BEFORE RESALE CERTIFICATE IS PROVIDED.

BROOKWOOD HILLS HOMEOWNERS ASSOCIATION, INC.

CERIFICATE OF SECRETARY

The Secretary of BROOKWOOD HILL II HOMEOWNERS ASSOCIATION, INC., certifies that he/she is the duly elected and qualified Secretary of BROOKWOOD HILL II HOMEWNERS ASSOCIATION, INC., and certifies that the above is a true and correct record of the resolution that was duly adopted by the board of the BROOKWOOD HILL II HOMEOWNERS ASSOCIATION ON June 27, 2022.

Amy Sabol  
Secretary Printed Name



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Secretary Signature